Production Update

JRRD Editorial Board Meeting
July 22, 2010
Baltimore, MD

Dinner Speaker
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Production Schedule

**July**

- 4: Holiday: 4th of July
- 5: 47-5 Initial Edits
- 6: 47-5 Final Cx to Layout
- 7: 47-5 Initial Edits
- 8: 47-6 TOC
- 9: 47-6 Mechanical edits
- 10: 47-5 to Printer
- 11: 47-6 Initial Edits
- 12: 47-6 Final Cx to Layout
- 13: 47-6 Initial Edits
- 14: 47-6 Mechanical edits
- 15: 47-6 Final Cx to Layout
- 16: 47-6 Mechanical edits
- 17: 47-6 Final Cx to Layout
- 18: 47-6 Mechanical edits
- 19: 47-6 Final Cx to Layout
- 20: 47-6 Mechanical edits
- 21: 47-6 Final Cx to Layout
- 22: 47-6 Mechanical edits
- 23: 47-6 Final Cx to Layout
- 24: 47-6 Mechanical edits
- 25: 47-6 Final Cx to Layout
- 26: 47-6 Mechanical edits
- 27: 47-6 Final Cx to Layout
- 28: 47-6 Mechanical edits

**August**

- 4: 47-6 Initial Edits
- 5: 47-6 Initial Edits
- 6: 47-6 Initial Edits
- 7: 47-6 Initial Edits
- 8: 47-6 Initial Edits
- 9: 47-6 Initial Edits
- 10: 47-6 Initial Edits
- 11: 47-6 Initial Edits
- 12: 47-6 Initial Edits
- 13: 47-6 Initial Edits
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- 19: 47-6 Initial Edits
- 20: 47-6 Initial Edits
- 21: 47-6 Initial Edits
- 22: 47-6 Initial Edits
- 23: 47-6 Initial Edits
- 24: 47-6 Initial Edits
- 25: 47-6 Initial Edits
- 26: 47-6 Initial Edits
- 27: 47-6 Initial Edits
- 28: 47-6 Initial Edits
New production schedule started in January 2010.

Work backward from the date we want issue to come out and overlap issues/deadlines.

Email reminders are sent 2 or 3 days before deadline.

Currently, we are ahead of schedule and are revising all the deadlines upward.
Production Staff

Copyediting
Tristan, Hanna, Maryn (approved telecommuter), Rebecca (approved telecommuter), Christine (vendor), Charlotte (approved telecommuter).

Layout
Nick, Celeste, Lisa, Robert (approved telecommuter).
Snowstorms of Winter 2010: Federal government was effectively shut-down for more than a week.

JRRD production schedule: No adverse effects.

Telecommuting employees continued to work when other federal employees were at home.
Why does JRRD Copyedit?

No one ever has ever complained that a scientific research article is TOO CLEAR!

- To make our authors look good.
- To make our journal look good.
- To make all the information we publish accessible to as broad an audience as possible, including clinicians, researchers, veterans, caregivers, policy makers.
Ahead of the curve on modernizing workflows: all electronic peer review in place for last 7 years.

Completely electronic in-house workflow until PDF proof stage (and we have looked into electronic proof reviews).

eXstyles: incorrect reference formats can affect credit for publication.
Our workflow is strikingly similar to JAMA and Archives journals.

JAMA also performs a “heavy” copyedit and modifies figures to their specifications.

Tracked changes version of manuscript is sent with initial queries, followed by PDF proof.

JAMA uses eXstyles for references.
We will be updating our Instructions for Authors (IFAs) for the new year.

We will be including information on submitting video files; CrossRef; photo releases for images that show faces or identifying characteristics, and other aspects of submission/production process.
What would like us to do differently?

- Changes to IFAs?
- Changes to production process?
- More involvement? (e.g., online forum to interact with editorial office and each other, LinkedIn newsletter?)

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What can we do better?

- Production/schedule.
- Copyediting/layout.
- Communication (internal—with you and each other; external—with authors).

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