

## JRRD EDITORIAL POLICIES

**JRRD Mission:** To responsibly evaluate and disseminate scientific research findings impacting the rehabilitative healthcare community.

### PURPOSE AND SCOPE

We publish cutting-edge research and disseminate biomedical and engineering advances that enhance the quality and relevance of Department of Veterans Affairs (VA) rehabilitation research. *JRRD* is a publication of the VA Office of Research and Development and is committed to providing high-quality rehabilitation research to researchers and veterans [1]. Priority areas are prosthetics, amputations, orthotics, and orthopedics; spinal cord injury and other neurological disorders (with particular interest in traumatic brain injury, multiple sclerosis, and restorative therapies); communication, sensory, and cognitive aids; geriatric rehabilitation; and functional outcomes research. *JRRD* accepts national and international submissions. Only original scientific rehabilitation research and development papers (including pilot studies) are accepted. Submissions dealing with conditions that relate only to children will not be accepted.

Submissions accepted are—

- Technical reports describing techniques, procedures, or findings of original scientific research.
- Clinical reports evaluating the development of a particular prototype, a new clinical technique, or any other topic of clinical interest.
- Single-topic issues or sections (through discussion with the Editor).
- Reviews, which should focus on cutting-edge research topics and include the word “Review” in the title.
- Guest Editorials. Guest Editorials on relevant topics are continuously accepted through discussion with the Editor.
- Letters to the Editor.

### SUBMISSION POLICIES

All submissions to *JRRD* must be received online through [Manuscript Central](#). The *JRRD* Editorial Office is not permitted to upload any submissions for prospective or current authors, but we are available to assist those who require it with the submission process.

We have prepared two checklists to assist you with your submission. You can find the [JRRD Manuscript Submission Checklist](#) and the [JRRD Figure Checklist](#) on our [Web site](#) and at [Manuscript Central](#) under the [Instructions and Forms](#) tab.

Submissions to *JRRD* are initially reviewed for completeness before the review process is initiated. We require all components, as spelled out in the [JRRD Submission Guidelines](#) (also available online through our [Web site](#) and [Manuscript Central](#)), to be submitted. Incomplete submissions will be withdrawn by the Editorial Office, and authors will be instructed to complete their submissions. If the instructions are

not followed, the Editorial Office will unsubmit the paper. Authors can obtain assistance with an incomplete submission through discussion with the Editorial Office.

Manuscript Central is designed to collect the names of the first five authors on a paper for metadata purposes only. *JRRD* imposes **no limits** on the number of authors on any submitted manuscript. All authors who contributed to the work should be listed on the manuscript and on any required forms.

Prior to electronic submission, our international authors may want to contact a professional translating company that specializes in editing scientific documents. Possible suggestions include [American Journal Experts](#), [Science Docs, Inc](#), and [BioScience Writers](#). (*JRRD* does not endorse any of these companies and makes no claims about the quality of the services provided. Authors are responsible for the cost of these services.)

## Authorship

*JRRD* follows the [International Committee of Medical Journal Editors \(ICMJE\) guidelines](#) for authorship and contributorship. These criteria were developed to discourage the inflationary increase in the number of authors listed on articles and to end the practices of both guest and ghost authorship.

Specifically, authorship credit should be based only on (1) substantially contributing to study conception and design, acquisition of data, or analysis and interpretation of data; (2) drafting the article or revising it critically for important intellectual content; and (3) providing final approval of the version to be published. All three conditions must be met. Acquiring funding, collecting data, or supervising the research group, by themselves, do not justify authorship.

“Ghost authorship occurs when someone makes a significant contribution to a manuscript without due acknowledgement of their role. Guest authorship, in contrast, occurs when an individual is named as an author of a manuscript when they do not meet authorship criteria. Both are disturbingly common. Ghost and guest authorship are breaches of professional ethics. They violate readers’ trust in scientific reporting and have the potential to distort medical literature” [2]. Articles found to have ghost or guest authors will be retracted by *JRRD* following the same guidelines used for plagiarism.

We also require authors to describe what each has contributed to the study and/or manuscript. The goals of this disclosure are to “discourage abuses of authorship, permit credit for all substantial contributions, and inform editors and readers of who stands behind each key portion of the work and who is prepared to vouch for the work as a whole” [3].

Therefore, after a manuscript has been accepted, every author listed on the submission will be **required** to have his or her contribution listed in the Acknowledgments section at the end of the article. Others who have contributed to the work but who do not meet the guidelines for authorship should be thanked in the Acknowledgments section. While our editorial staff will offer suggestions for these contributions, authors are free to add any pertinent contributions they deem necessary to properly document authorship of the article.

## Plagiarism and Fabrication

*JRRD* maintains and upholds the concept of intellectual property rights and recognizes that plagiarism is a misuse of creative expression from others in the forms of ideas, words, photographs, and graphical renditions. Stated simply, plagiarism is when one person uses material(s) that are not their original work without documentation (accurately citing the source, using quotation marks if necessary, and obtaining appropriate permissions). Plagiarism includes copying or paraphrasing text from others or self-work (self-plagiarism), copying equations or graphical renditions not commonly known, using previously published data, and using copied or altered photographs. Plagiarism is a violation of copyright law and is punishable by statute. *JRRD* is a member of the [Committee on Publication Ethics \(COPE\)](#) and follows COPE procedures for dealing with plagiarism.

Material published by *JRRD* is assumed by all parties to be original unless proper citation is used. To protect the integrity of the scientific record, **any** material that has appeared in print or online **must** contain proper citation to the original work.

## Plagiarism Detection Software

In 2012, *JRRD* began screening all conditionally accepted papers with iThenticate, Cross Ref's online plagiarism-detection software. Authors will be contacted if any issues arise during this process. Any plagiarism or self-plagiarism will be detected, and authors will be required to submit revisions. We recommend that authors analyze their own work with plagiarism-detection software before submission. Possible suggestions include [iThenticate](#) or [Turnitin](#). (*JRRD* does not endorse any of these companies and makes no claims about the quality of the services provided. Authors are responsible for the cost of these services.) In addition, most universities and institutions have plagiarism-detection software available.

## Self-Plagiarism

For instances of self-plagiarism, authors will be given 14 days to submit revisions and must **substantially** revise the previously published text. We have found that most instances of self-plagiarism involve the Introduction or Methods sections. We offer the following suggestions in these instances: (1) Remove the duplicate text and add a properly cited statement such as "This study has been described in detail elsewhere" [citation]; (2) Enclose duplicate text in quotation marks, again with proper citation; (3) Paraphrase text with appropriate citation; or (4) Create a properly cited Appendix containing the duplicate material to be included for online publication only. For more information about concerns specific to self-plagiarism, please see [The Ethics of Self-Plagiarism](#).

## Misconduct

As a member of COPE, we follow the [COPE Flowcharts](#) for fairly dealing with conflict of interest, falsification and fabrication of data, plagiarism, unethical experimentation, inadequate subject consent, and authorship disputes in *JRRD* submissions. While COPE does not yet provide guidance for plagiarism that is incidental or the result of carelessness, at *JRRD* we take any and all acts of plagiarism seriously and will require revisions to manuscripts found to contain unintended or desultory incidents of plagiarism [4]. At *JRRD*, penalties for plagiarism are enforced and all authors are deemed responsible for the action if incurred.

- If the plagiarism comes to light and is presented to the Editor *before* publication, the Editor will conduct a preliminary investigation to ascertain whether the allegations have merit. The Editor will contact the authors and present the plagiarism evidence as well as inform the Department Chair, Dean, or direct supervisor of the authors and the funding agency. The manuscript will be rejected without further consideration and the authors will be sent a copy of the [JRRD Editorial Policies](#). The authors will be asked to write a formal letter of apology to the plagiarized authors with a carbon copy to the Editor. The authors will have an annotation to their Manuscript Central file indicating this offense as well as a copy of the apology letter.
- If the plagiarism has appeared in press and is presented to the Editor, a preliminary investigation will be conducted. If the allegations are deemed to be correct and with merit, *JRRD* will retract the documents in the printed copy and post a **red Notice of Plagiarism** on every page of the article in both the online HTML and PDF copies of the manuscript as well as notify PubMed that the article has been retracted for plagiarism. The Editor will contact the authors and present the plagiarism evidence as well as inform the Department Chair, Dean, or direct supervisor of the authors and the funding agency. The authors will be sent a copy of the [JRRD Editorial Policies](#) and asked to write a formal letter of apology to the plagiarized authors with a carbon copy to the Editor. The authors will have an annotation to their Manuscript Central file indicating this offense as well as a copy of the apology letter.
- If the authors refuse to write and acknowledge their plagiarism and carbon copy the Editor or if multiple instances of plagiarism are found by the same authors in other *JRRD* manuscript(s) (present and previously published), the authors will be sanctioned to a ban on publication in *JRRD*. If the author(s) of the published *JRRD* manuscript that has been documented to contain plagiarized material does not respond to formal queries from the Editor, the published manuscript will be annotated with the **red Notice of Plagiarism** without recourse, and the authors will be banned from future publication in *JRRD*.

## Conflict of Interest

*JRRD* has a primary responsibility to its stakeholders to provide unbiased scientific results and analyses, with a transparent reporting of competing financial interests or other interests. We require all authors to declare any competing financial or other interests in relation to the work described within the context of the submission. Competing interests can be of two major types and must be reported by all authors:

- Direct and personal, such as equity, stock ownership, consulting, research support and funding, and personal patents (applied, in-process, or awarded).
- Indirect, such as employment by an agency that may gain or lose financially; management or advisory affiliations, or consulting (all within the last 2 years); and corporate patents (applied, in-process, or awarded).

All authors must complete the [ICMJE Form for Disclosure of Potential Conflicts of Interest](#) to submit a manuscript to *JRRD*. The form is also available from the [JRRD Web site](#) and [Manuscript Central](#) under the [Instructions and Forms](#) tab. The form must be sent after the

submission has been completed; if the [ICMJE Form for Disclosure of Potential Conflicts of Interest](#) is not received, the submission will not be processed.

Please note that the *JRRD* Manuscript Central ID number must be listed on each page of the form before it is returned to the Editorial Office. If the author list increases at any time during the peer review process, a new form must be submitted with all the information filled out again for every author. However, a new form is **not** required for each revision. The form is a fillable PDF that must be emailed ([Lloyd.Tinker@va.gov](mailto:Lloyd.Tinker@va.gov)) or faxed (410-962-9670) to the *JRRD* Editorial Office.

### Statement of Originality

Material submitted to *JRRD* **must be original** and not published or submitted elsewhere. All authors are deemed to be individually and collectively responsible for submissions to *JRRD* and are required to forward to the *JRRD* Editorial Office the [JRRD Authors' Statement of Originality](#) form signed by **all** authors (this form is available online from the [JRRD Web site](#) and [Manuscript Central](#) under the [Instructions and Forms](#) tab; the Manuscript Central ID number **must** be listed on the form). By submitting this form with the manuscript, the corresponding author accepts the responsibility that all authors have agreed to be listed as contributors and have seen and approved the manuscript and its content prior to submission.

A caveat would be submissions containing material that has previously formed all or part of a doctoral or other academic thesis and that has been published according to the guidelines of the institution granting the degree, as long as the material is not in part or in total a compilation of previously published material from other journals or scientific publications.

If the author list increases at any time during the peer review process, a new form must be submitted with all the information filled out again for every author. However, a new form is **not** required for each revision. The form is a fillable PDF that must be emailed ([Lloyd.Tinker@va.gov](mailto:Lloyd.Tinker@va.gov)) or faxed (410-962-9670) to the *JRRD* Editorial Office.

### Clinical Trial Registration

*JRRD* requires the registration in a public trials registry of all trials that meet the minimum registration data set requirement as described by the [ICMJE](#) as a condition for publication. A clinical trial is any study that prospectively assigns human subjects to intervention or comparison groups to evaluate the cause-and-effect relationship between a medical intervention and a health outcome. For more information, please refer to the [ICMJE](#) Web site.

Please note: If clinical trial registration is required but has not been completed, authors will not be allowed to continue uploading their submission into Manuscript Central.

Trials should be registered in one of the following trial registries:

[Australian New Zealand Clinical Trials Registry](#)

[ClinicalTrials.gov](#)

[ISRCTN Register](#)

[Nederlands Trial Register](#)

[UMIN Clinical Trials Registry](#)

## **Institutional Review**

*JRRD* requires authors to document institutional review board procedures on human subjects and animals. In addition, if the manuscript involved human study participants, authors will be asked to provide a statement indicating whether or not the human study participants will be informed about the accepted publication [5].

## **Appendixes**

*JRRD* welcomes appendix material for publication. All appendixes are online only, accessed through online links in the PDF and HTML versions of each article. Appendix materials include text, tables, source files, derivations, photographs, figures, graphs, and video material as appropriate. All material will be reviewed by the Editor prior to publication, but Appendix material is not typically reviewed by a technical editor.

## **Video/Audio**

*JRRD* welcomes any video or audio content that may accompany submissions. All video/audio is presented in the highest quality possible, configured to be fully cross-platform compatible, and presented with a full citation with links to other related content online. Any multimedia content will be made available both within the associated online article and as part of a dedicated online video/audio library on our [Web site](#). Video/audio files are considered supplemental to the published research article and are not subject to peer review.

## **Letters to the Editor**

*JRRD* stakeholders may address concerns regarding published content to the Editor as a Letter to the Editor. We invite an ongoing dialogue between professionals as a means of exchanging information and sharing diverse opinions among disciplines. Letters should relate specifically to material published in *JRRD*. Letters to the Editor are submitted online through Manuscript Central. You must supply the following information: full name of author of article, volume and issue number, and page numbers on which the article appeared. In addition, the letter should contain the full name, academic degree(s), and affiliation of the correspondent. After the letter is received, it is shared with the author(s) of the original article for rebuttal and both letters are subsequently published back-to-back in the next available issue of *JRRD*. Letters to the Editor are strongly encouraged.

## **PEER REVIEW INFORMATION FOR AUTHORS**

Once submissions have been successfully completed, members of the *JRRD* Editorial Board are consulted and the review process commences. For reviewer instructions, please see the “Instructions to Reviewers” section of this document (also available online through

[Manuscript Central](#), [Instructions and Forms](#) tab). All *JRRD* submissions undergo single-blind review (authors blinded to reviewer(s)) with input from an Editorial Board member familiar with the specific topic area.

While editorial decisions are not typically a simple matter of additive assessments from reviewers, authors should bear in mind that the decision is influenced by the reviewers' concerns, the strength of their arguments, the recommendation from the relevant Editorial Board member, and the opinion of the Editor. At *JRRD*, we average 3 reviewers per article, and if significant disagreement exists among the reviewers, an adjudicator is requested to review the paper, consider the current reviews, and provide a consensus if possible. The decision to request an adjudicator lies with the Editorial Board member handling the submission.

All editorial decisions regarding manuscript disposition are final. However, rebuttals concerning editorial decisions can be directed to the Editor for consideration. Rebuttal letters will be shared with the Editorial Board member who managed the submission, and the Editor will issue a final letter regarding the rebuttal to the author.

All manuscripts submitted to *JRRD* are held in strict confidentiality throughout the review and production process. The Editor and Editorial Board members are not permitted to discuss, post, or otherwise share manuscript details with third parties or reveal information regarding manuscript correspondence, author or reviewer correspondence, or their interactions.

*JRRD* is a member of COPE and follows their [Code of Conduct and Best Practice Guidelines for Journal Editors](#).

## ACCEPTED MANUSCRIPTS

Accepted manuscripts are issued a Digital Object Identifier (DOI), have all references confirmed, and have links to [PubMed](#) and DOI ([CrossRef](#)) added in both print and online versions, if possible.

Authors are not permitted to distribute their articles in print or electronic form or post their articles to personal and/or institutional Web sites until notified by *JRRD* that they are published and publicly available

## Technical Editing

All manuscripts are professionally edited for content and clarity and for conformity with published references and house style.

Why does *JRRD* technically edit (copyedit) all published manuscripts?

- To make the articles more accessible to a broad audience, including members of other scientific disciplines.
- To maximize Web exposure and indexing effectiveness by using appropriate key words, citations, terminology, etc.
- To summarize the technical content in an accessible and readable format and promote awareness of the research among the media, veterans, other lay audiences, etc.
- To verify the accuracy of scientific terminology and concepts.
- To provide a consistent, cohesive, and professional “look and feel” to the journal through use of house style.

- To ensure published papers are easy to read and written in correct English.
- To help our international authors improve the clarity of their work.

## Review of Proofs

Proofs will be emailed to the corresponding author, unless otherwise requested. To avoid delays in publication, check the proofs **immediately** and return corrections or changes to the technical editor assigned to the article either by email, fax, or express mail within 3 working days. If corrections and/or changes are not received within the prescribed time, it will be assumed none are needed.

## Author Approval of Final Proof

With the proof, the corresponding author will also receive the *Author Approval of Final Proof form*, which **all** authors must sign and return to the copy editor to indicate that they have reviewed the final PDF prior to publication. Failure to return the form within 3 days will result in forfeiture of publication in that issue, with concomitant delay to a future issue at the Editor's discretion.

## Manuscript Withdrawal

If at any point authors wish to withdraw a manuscript after submission, all authors on the manuscript must individually contact the Editor and indicate that the manuscript should be withdrawn. Individual authors will not be able to withdraw a manuscript without agreement of all authors listed on the paper; the Editor will not mediate disputes over withdrawal.

## PUBLISHED MANUSCRIPTS

### Publishing Practices

*JRRD* is committed to an expedient peer review and publishing practice. Once manuscripts have gone through the editing and booking phases, the online versions are prepared for the [JRRD Web site](#). As soon as the articles appear online, the corresponding author is notified and a table of contents e-Alert is forwarded to subscribers on the e-Alert mailing list. Please note that the date the authors are notified of release is the official publication date, since individual issues are not identified by a date stamp.

### Hardcopy Distribution

On November 9, 2011, the President issued *Executive Order 13589—Promoting Efficient Spending*. In accordance with this Executive Order, at *JRRD*, we have changed our dissemination policies. Hardcopy subscribers will continue to receive printed copies of the journal as long as they return the subscription card distributed in 2013. If subscribers fail to return the postcard, they will be permanently removed from the mailing list. We will then direct these subscribers to the [JRRD Web site](#) and [Zinio](#) for online content or the [U.S. Government Bookstore](#) for hard copy.

## Abstracts and Indexing

Published materials are also submitted to PubMed and indexed by—

- [Academic OneFile](#)
- [Academic Search Premier](#)
- [CINAHL Database](#)
- [CrossRef/Publishers International Linking Association \(PILA\), Inc](#)
- [Directory of Open Access Journals \(DOAJ\)](#)
- [EMBASE](#)
- [Google Scholar](#)
- [Web of Knowledge](#)
- [PubMed](#)
- [Referativnyi Zhurnal/Abstracts Journal \(VINITI\)](#)
- [SportDiscus](#)
- [ProQuest Government Periodicals Index](#)

## *patient*INFORM

In addition, *JRRD* has partnered with [patientINFORM](#). “*patientINFORM* is a program that brings together the publishers of the world’s leading medical journals and the U.S.’s most trusted health organizations to provide patients and their caregivers with access to some of the most up-to-date, reliable and important research available about the diagnosis and treatment of specific diseases.” (<http://www.patientinform.org/>).

## Reprints

Each corresponding author will be sent two copies of the *JRRD* issue in which their article appears. We no longer send copies of individual articles, and we do not send copies to authors who are not listed as the corresponding author.

## NIH Public Access Policy

In 2008, the NIH enacted a policy that requires researchers with NIH funding to deposit into [PubMed Central](#) the full text of any resulting manuscripts upon acceptance for publication. The policy requires that manuscripts be available through [PubMed Central](#) no later than 12 months after publication. *JRRD* anticipates having the ability to deposit manuscripts directly as a service to our authors, but at this time we do not have the capability and authors are responsible for meeting this requirement.

## Web Site

The *JRRD* Web site can be found [here](#) and fully meets the guidelines set out in VA Handbook 6102. The [JRRD Web site](#) also adheres to the requirements implemented by section 508 of the Rehabilitation Act of 1973 in regards to electronic and information technology accessibility. The [JRRD Web site](#) allows users to browse articles by topic, year of publication, volume number, or single-topic issue. Also included are links to author resources, such as the technical areas of expertise of the *JRRD* Editorial Board members and reviewer listings.

*JRRD* is published for our veterans, so a special section of veteran-centric information and links is included. An art gallery is available that includes all National Veterans Creative Arts Festival artwork chosen to be *JRRD* cover art.

Spanish and traditional and simplified Chinese versions of the *JRRD at a Glance* sections are available online to further serve our veterans and broaden our online reach.

The [JRRD Web site](#) features many value-added products, including streaming video and audio, present and past news releases and e-Alerts, readership survey results, and Facebook links.

A *JRRD* RSS news feed that automatically alerts subscribers of newly available research and other information online is now in digital distribution. In addition to the news feed, the *JRRD* podcast channel *JRRD at a Glance Podcast*, an episodic discussion of published research following the release of new issues, is available to listen to. Both the *JRRD* news feed and podcasts are available for subscription online and are being distributed to online feed and podcast directories.

The online versions of *JRRD* published research articles feature downloadable PowerPoint slides for all figures, which each contain a full figure description and citation. Finally, the [JRRD Web site](#) is both cross-platform and cross-browser compatible; we are also working to be fully available on the growing market of mobile devices, including smart phones, tablets, PDAs, and book readers.

*JRRD*'s newest value-added feature is the “*JRRD* Slideshow Project” (JSP). The goal is to give our authors and readers not only a sneak peak of the latest articles but also a valuable teaching/lecture tool. Each slide includes a complete citation to ensure that viewers know the source of the material.

## INSTRUCTIONS TO REVIEWERS

*JRRD* is a member of COPE and follows [COPE Ethical Guidelines for Peer Reviewers](#). We rely on the quality of our reviewers to maintain a high level of scientific integrity. If after downloading a manuscript from [Manuscript Central](#), you believe that a conflict of interest exists that might interfere with your ability to review the manuscript fairly, please notify the Editor immediately. If for any reason you should find that acting on a manuscript within the stated time limits is not possible, please suggest other reviewers. Contributed research and development manuscripts will, in general, describe completed and fully interpreted results of original research. Review papers will be considered only when they serve to provide new research approaches or stimulate further worthwhile research in a significant area. In

your critique (which should be prepared in a Microsoft Word document and then copied and pasted into your reviewer page in [Manuscript Central](#)), please thoroughly address the manuscript's scientific merit and quality of presentation. The following areas must be commented on and addressed:

- Is the Abstract informative and does it give the essence of the research in clear, sufficient terms (i.e., the nature of the problem, the significant data, the results, and the conclusions)? The abstract should be self-explanatory and suitable for reproduction by abstracting services or information-retrieval systems without rewriting.
- Is the *JRRD at a Glance* included and well written for the nontechnical reader?
- Is the experimental question clearly stated and significant in the context of a known scientific problem?
- Are the research design and methods detailed and clearly presented?
- Are the statistical methods detailed enough to enable the readers to verify the results?
- Does the list of key words reflect the central topic?
- Does the manuscript comply with the *Uniform Requirements for Manuscripts Submitted to Biomedical Journals* developed by the [ICMJE](#)? If not, please point this out to the authors.
- Does the manuscript contain headings appropriate to a scientific research paper and as outlined in the [JRRD Submission Guidelines](#)? (Please note: [Manuscript Central](#) now includes a check box to indicate that reviewers have checked manuscript headings).

If the manuscript is acceptable, provide a brief statement describing its significant contribution as well as any suggestions for minor improvements, if needed.

If a manuscript appears to be acceptable but requires modifications, suggest revisions precisely.

If the manuscript is recommended for rejection, state the major reasons specifically and in language appropriate for transmission to the authors.

Please retain a copy of your review for possible future use or comparison.

Reviewers are requested to refrain from communicating directly with authors or from disclosing their identity without prior editorial consent. The contents of the manuscript are the property of the author. The reviewer should treat the manuscript as a confidential communication and not discuss it with anyone except the *JRRD* Editor. We rely on the high level of integrity of our reviewers to maintain the confidentiality of the manuscripts and to refrain from disclosing any details during or after the peer review process other than those released by *JRRD*.

The scientific quality of *JRRD* is strongly related to the quality of the review effort. Because of the diverse subject matters covered by *JRRD*, the Editor relies heavily on reviewer opinion and comments even when the recommendations are strongly for rejection. For this reason, recommendations that are returned without written comments will be discarded.

Please note that *JRRD* Editorial Board members who manage *JRRD* submissions are asked to rate the timeliness and quality of each review to which they have purview. For reviewers who consistently return meager or late reviews, these factors will be considered when requesting future reviews from that person. All reviewers are publically thanked at the beginning of each year in the first issue of *JRRD*. The *JRRD* Editor is happy to provide any reviewer with a letter indicating his/her review history.

## POSTPRODUCTION POLICIES: CORRECTION AND RETRACTION

At *JRRD*, we fully recognize our responsibility to publish the highest quality rehabilitation research available and to correct any errors we may have published after they have been brought to our attention by our authors or stakeholders. We offer several types of amendments that are represented by formal printed and online notification in *JRRD*. These amendments are linked to the original publication, since the amendments affect the publication record and/or scientific integrity of the publication. Please note that notification will also be forwarded to [PubMed](#) if appropriate.

- **Erratum:** Consists of notification of an error made by *JRRD* that affects the publication record, scientific integrity, or reputation of the author(s).
- **Corrigendum:** Consists of notification of an error made by the author(s) that affects the publication record, scientific integrity, or reputation of the author(s).
- **Retraction:** Consists of a notification of invalid results. Please note that before a retraction is published, all authors must sign a letter addressed to the Editor that details the error and which is then published by *JRRD* after review by the Editor. Notification of retraction is forwarded to [PubMed](#). In cases where authors may disagree, one or more *JRRD* Editorial Board members will be consulted and the Editor will then issue the final determination on the disposition of the type of amendment instituted.

## REFERENCES

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5. Dorsey ER, Beck CA, Adams M, Chadwick G, de Blicke EA, McCallum C, Briner L, Deuel L, Clarke A, Stewart R, Shoulson I; Huntington Study Group TREND-HD Investigators. Communicating clinical trial results to research participants. *Arch Neurol.* 2008;65:1590–95. [PMID: [19064746](#)]

## IMPORTANT WEB ADDRESSES

Manuscript Central

<http://mc.manuscriptcentral.com/jrrd>

JRRD Manuscript Submission Checklist

<http://www.rehab.research.va.gov/jour/jrrdsubcheck2010.pdf>

JRRD Figure Checklist

<http://www.rehab.research.va.gov/jour/jrrdfgcheck2010.pdf>

JRRD Web site

<http://www.rehab.research.va.gov/jour/jourindx.html>

JRRD Submission Policies

<http://www.rehab.research.va.gov/jour/jrrdedpolicy2010.pdf>

American Journal Experts

<http://www.journalexerts.com/>

Science Docs, Inc

<http://www.sciencedocs.com/index.htm>

BioScience Writers

<http://biosciencewriters.com/>

ICMJE's Uniform Requirements for Manuscripts Submitted to Biomedical Journals

[http://www.icmje.org/urm\\_main.html](http://www.icmje.org/urm_main.html)

Committee on Publication Ethics (COPE)

<http://publicationethics.org/>

iThenticate

<http://www.ithenticate.com>

Turnitin

<http://turnitin.com>

The Ethics of Self-Plagiarism

<http://www.ithenticate.com/self-plagiarism-free-white-paper>

COPE Flowcharts

<http://publicationethics.org/files/All%20Flowcharts%20English%2017%20July%202012.pdf>

JRRD Editorial Policies

<http://www.rehab.research.va.gov/jour/jrrdedpolicy2010.pdf>

ICMJE Form for Disclosure of Potential Conflicts of Interest

<http://www.rehab.research.va.gov/jour/conflict2010.pdf>

JRRD Authors' Statement of Originality

<http://www.rehab.research.va.gov/jour/jrrdoriginality2010.pdf>

Australian New Zealand Clinical Trials Registry

<http://actr.org.au/>

ClinicalTrials.gov

<http://www.clinicaltrials.gov/>

ISRCTN Register

<http://isrctn.org/>

Nederlands Trial Register

<http://www.trialregister.nl/trialreg/index.asp>

UMIN Clinical Trials Registry

<http://www.umin.ac.jp/ctr>

COPE Code of Conduct and Best Practice Guidelines for Journal Editors

[http://publicationethics.org/files/Code\\_of\\_conduct\\_for\\_journal\\_editors\\_0.pdf](http://publicationethics.org/files/Code_of_conduct_for_journal_editors_0.pdf)

PubMed

<http://www.ncbi.nlm.nih.gov/pubmed>

DOI/CrossRef

<http://www.crossref.org/>

Zinio

<http://www.zinio.com>

U.S. Government Bookstore

<http://bookstore.gpo.gov/>

Academic OneFile

<http://www.gale.cengage.com/servlet/ItemDetailServlet?region=9&imprint=000&titleCode=GAL83&cf=n&type=4&id=231120>

Academic Search Premier

<http://www.ebscohost.com/academic/academic-search-premier>

CINAHL Database

<http://www.ebscohost.com/biomedical-libraries/the-cinahl-database>

Directory of Open Access Journals (DOAJ)

<http://www.doaj.org/>

EMBASE

<http://embase.com/>

Google Scholar

<http://scholar.google.com/>

Web of Knowledge

<http://wokinfo.com/>

Referativnyi Zhurnal/Abstracts Journal (VINITI)

<http://www2.viniti.ru/>

SportDiscus

<http://www.ebscohost.com/academic/sportdiscus-with-full-text>

ProQuest Government Periodicals Index

[http://cisupa.proquest.com/ws\\_display.asp?filter=Government%20Periodical%20Index%20Overview](http://cisupa.proquest.com/ws_display.asp?filter=Government%20Periodical%20Index%20Overview)

patientINFORM

<http://www.patientinform.org/>

PubMed Central

<http://www.ncbi.nlm.nih.gov/pmc/>

COPE Ethical Guidelines for Peer Reviewers

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